

## The Hampshire Philatelic Federation – Constitution and Rules

1. Name The name of the Federation shall be “The Hampshire Philatelic Federation”.
2. Objects
  - (a) To foster goodwill and co-operation between the Philatelic Societies of Hampshire and be the link with other Philatelic Federations in Great Britain.
  - (b) To conduct an Annual Competition between member Societies and for individuals.
  - (c) To promote Conventions and Exhibitions of Philatelic interest.
  - (d) To further the exchange of visits and displays among member Societies.
  - (e) To encourage the formation and development of Societies within the area.
3. Membership

Membership of the Federation shall be available to any Philatelic Club or Society in Hampshire or adjacent areas subject to the Council’s approval.
4. Subscriptions
  - (a) The Annual subscription shall be determined at the Annual General Meeting (hereinafter AGM) and shall become due on the 1<sup>st</sup> April.
  - (b) Any Society whose subscription has been in arrears for two consecutive years shall cease to be a member of the Federation.
5. Management
  - (a) The affairs of the Federation shall be conducted by a Council which shall consist of two ordinary delegates from each member Society (excluding Council Officers).
  - (b) The Council shall elect at the AGM from within its members, the Chairman, Vice Chairman, Secretary, Treasurer and Bulletin Editor who will form an Executive Committee. The Chairman, Treasurer and Secretary positions should be held by three individuals.
  - (c) The Executive Committee’s powers shall be limited to administration of the Federation between Council Meetings.
  - (d) A quorum shall consist of a delegate from four member Societies plus one executive officer.
  - (e) The Council shall have powers to co-opt members in an advisory capacity.
6. Meetings
  - (a) The Federation AGM shall be held not later than 31<sup>st</sup> May.
  - (b) Nominations for the election of Officers will be accepted at or before the AGM. Notices of motions to be moved at an AGM shall be notified to the Federation Secretary in writing not less than four weeks before the date of that Meeting. The Agenda shall be circulated at least three weeks before the Meeting.
  - (c) The Council shall meet as and when required.
  - (d) The Council shall have power to fill any vacancies in the Executive Committee.
  - (e) An Extra-ordinary General Meeting of the Federation may be called at the request of the Executive Committee or not less than six delegates of the Council. Fourteen days notice shall be given specifying the business.

## 7. Voting

Voting shall be restricted to members of the Council. Each Society shall have one vote. In the case of equality the Chairman shall have the casting vote.

## 8. Finance

- (a) The financial year shall end on the 31<sup>st</sup> March.
- (b) The Treasurer shall take charge of the funds of the Federation and shall make Payments, as authorised, by the Council.
- (c) There shall be two signatures for all withdrawals. The Signatories shall be the Chairman, Secretary and Treasurer.
- (d) The Treasurer shall present accounts to the AGM.
- (e) The Accounts shall be audited and an Auditor shall be appointed from outside the Council.

## 9. Rules

The Rules may be amended only at an AGM or an Extra-ordinary General Meeting convened for the purpose.

## 10. President and Vice Presidents

The Council may elect a President and Vice Presidents who may attend any Meetings in a non voting capacity.

## 11. Dissolution

- a) If the number of affiliated Societies falls to four an Extra-ordinary General Meeting of the remaining societies must be called to review the position.
- b) The Federation may be dissolved by a 75% majority of those present and voting at an Extra-ordinary General Meeting called specifically for that purpose.
- c) In the event of any dissolution of the Federation, the assets shall be used to pay debts or liabilities and any surplus remaining shall be donated to an organization that is supportive of philately to be decided at the above meeting.

## 12. General

The Council shall be able to act in matters not covered by these rules and shall have the custody and control of all property and gifts which may be acquired.

## Versions:

- i. Original document circa 1973
- ii. Appendix A as approved by Council on 28th September, 1975
- iii. Update as approved by Council 21<sup>st</sup> January 2018